



BOARD OF PORT COMMISSIONERS

PORT OF REDWOOD CITY

MINUTES

REGULAR MEETING
WEDNESDAY, 8:00 AM
JULY 8, 2020

CHAIR: RALPH A. GARCIA
VICE CHAIR: RICHARD S. CLAIRE
SECRETARY: R. SIMMS DUNCAN
COMMISSIONER: RICHARD DODGE
COMMISSIONER: LORIANNA KASTROP

CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

I.

In accordance with the statewide Shelter-in-Place Order issued by the Governor in Executive Order N-33-20 on March 19, 2020, and the CDC's social distancing guidelines which discourage large public gatherings, the Board chambers were not open to the public for the July 8, 2020 meeting. On March 17, 2020, the Governor issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow for local legislative bodies to conduct their meetings telephonically or by other electronic means. The meeting was available to the public via teleconference at (669) 900-6833 or (346) 248-7799.

8:00 a.m.: Chair Ralph A. Garcia, presiding

Commissioners Present: Richard Claire, Richard Dodge, R. Simms Duncan, Ralph A. Garcia, Lorianna Kastrop

Commissioners Absent: None

Port Executives Present: Executive Director, Kristine A. Zortman; Director of Finance and Administration, Rajesh Sewak; Port Attorney, Francois X. Sorba

Chair Garcia called the meeting to order at 8:00 a.m. and introduced Clerk of the Board, Catherine Kirkman.

Kirkman conducted a roll call and confirmed a meeting quorum with Commissioners Claire, Duncan, Kastrop and Garcia present. Commissioner Dodge joined the meeting at 8:14 a.m. due to technical difficulties in accessing the virtual meeting and was not counted towards the quorum. Kirkman reviewed roll call procedures for virtual meetings as advised by the Port Attorney.

Kirkman led the Pledge of Allegiance.

II. APPROVAL OF MINUTES

A motion to approve minutes of the Regular Meeting of June 10, 2020 was made by Commissioner Duncan and was seconded by Commissioner Kastrop. The motion passed 3-0 by roll call vote with Vice Chair Claire abstaining and Commissioner Dodge absent.

III. APPROVAL OF CLAIMS

A motion to approve Claims dated 6/11/2020 and 6/25/2020 was made by Commissioner Duncan and was seconded by Vice Chair Claire. The motion passed 4-0 by roll call vote with Commissioner Dodge absent.

IV. PUBLIC COMMENT— None

V. ORDINANCES – None

VI. RESOLUTIONS

A. RESOLUTION APPROVING SUBLEASE AGREEMENT - BETWEEN PORTSIDE INVESTORS - PHASE I LEASE AGREEMENT AND BAY AREA GCM

A motion to adopt the Resolution was made by Vice Chair Claire and was seconded by Commissioner Duncan. The motion passed 4-0 by roll call vote with Commissioner Dodge absent.

B. RESOLUTION APPROVING FIRST AMENDMENT TO SUBLEASE AGREEMENT - BETWEEN PORTSIDE INVESTORS - PHASE I LEASE AGREEMENT AND RURISON, INC.

A motion to adopt the Resolution was made by Commissioner Kastrop and was seconded by Vice Chair Claire. The motion passed 4-0 by roll call vote with Commissioner Dodge absent.

C. RESOLUTION APPROVING SECOND AMENDMENT TO SUBLEASE AGREEMENT - BETWEEN PORTSIDE INVESTORS - PHASE I LEASE AGREEMENT AND SPECTREX CORPORATION

After a brief discussion in which Executive Director Zortman clarified the term of the lease being considered, a motion to adopt the Resolution was made by Vice Chair Claire and seconded by Commissioner Kastrop. The motion passed 4-0 by roll call vote with Commissioner Dodge absent.

VII. MOTIONS - None

VIII. REPORTS/PRESENTATIONS - None

IX. EXECUTIVE DIRECTOR'S REPORT

Executive Director Zortman welcomed Kirkman and reported on a safe and quiet 4th of July at the Port, insofar as fireworks were canceled by the City due to COVID-19. She acknowledged and thanked the City's IT staff for their continued work on technological matters during this time.

Executive Director Zortman and staff continue to be involved in industry calls and virtual events, including MARAD, AAPA, CAPA and others. Executive Director Zortman reported that staff continues to monitor tenant activity in light of COVID-19. With respect to import tenants, their cargo activity at the port is around 90-95% of the business level pre-COVID-19. With respect to export tenants, their activity is potentially in expansion mode with plans to increase tonnage. Executive Director Zortman and staff will continue to monitor economic activity at the port and update the Board at future meetings.

Activation of the waterfront continues as part of the port's vision. Field operations staff are installing new barbecue and picnic areas for public recreational use (once the shelter-in-place rules relating thereto have been lifted). Also in regard to activation of the port, Executive Director Zortman advised that she will be attending the July 8 Shoreline Adaptation Financing Workshop hosted virtually by The San Francisco Bay Conservation and Development Commission and the San Francisco Bay Water Quality Control Board.

X. MATTERS OF BOARD INTEREST - None

XI. CLOSED SESSION - None

XII. ADJOURNMENT

A motion to adjourn the meeting was made by Commissioner Dodge and was seconded by Commissioner Kastrop. The motion passed 5-0 by roll call vote. The meeting was adjourned by Chair Garcia at 8:16 a.m. to its next regularly scheduled meeting of July 22, 2020.