

# PORT OF REDWOOD CITY

675 Seaport Boulevard  
Redwood City, California 94063-2794  
650 306 4150 · FAX 650 369 7636  
E-mail: [bchapman@redwoodcityport.com](mailto:bchapman@redwoodcityport.com)



## APPLICATION FOR TEMPORARY BERTH ASSIGNMENT

COMPANY:		PHONE:					
ADDRESS:		EMAIL:					
		CONTACT PERSON:					
<b>PORT REQUIREMENTS FOR VESSEL BERTHING:</b>							
<p>Application for a berth must be made to and approved by the Port before docking a vessel at a marine terminal or facility at the Port of Redwood City. Application for a berth should be made as far in advance as possible, but not less than <u>72 hours</u> before the vessel's arrival. In an emergency, if the berth is available, the Port may waive this time requirement. The Port schedules berthing considering the availability of the terminals and facilities. A vessel failing to arrive at a scheduled time may lose her turn on berth, and a new application for berthing will be required. Vessel agents are required to promptly advise the Port of any change in a vessel's estimated time of arrival.</p> <p>Applicant agrees to comply with the rates, rules and regulations of the Port of Redwood City tariff no. 8, and accepts responsibility for full payment to the Port of all charges that accrue to the vessel and the cargo under this tariff. Any variation of this agreement must be approved in writing by the Port.</p> <p>The Port requires submission of all shipping documentation, bills of lading, manifest, and waybills at least 24-hours before arrival at the dock. If the vessel is to arrive during Saturdays, Sundays or holidays, this documentation must be submitted by 10:00 am of the last business day before docking and unloading.</p>							
<b>VESSEL &amp; CARGO INFORMATION</b>							
VESSEL NAME:		IMO #:		FLAG:		VOYAGE #:	
LENGTH OVERALL IN METERS:				DRAFT IN METERS:			
ARRIVAL DATE:				DEPARTURE DATE:			
BERTH DESIRED:				CARGO DESCRIPTION:			
TONNAGE PER BILL OF LADING IN METRIC TONS :				CIRCLE:	LOADING	DISCHARGE	
HAZARDOUS MATERIAL IF ANY: (INCLUDE MSDS)				QUANTITY:			
<b>OTHER PERTINENT INFO:</b>							

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### DAMAGE TO PROPERTY:

Every person and every vessel responsible for any damage to any municipal property of any kind or character under the jurisdiction of the Port shall be held liable for and charged with the cost and expense of the replacement or repair of the property so damaged or destroyed. The expense of repairing said damage including all surveys shall be charged against the person or vessel, or both, responsible therefore. In the event any damage is done to any wharf, wharf premises, facility or other property owned by the Port of Redwood City and in the possession of, or under the supervision, management or control of the Port, the person or persons causing, responsible for or in any way connected with such damage, and the person or persons to whom the wharf, wharf premises, facility or other property may be assigned, or by whom it is being used and the master, owner, operator, or agent of any vessel, vehicle, or other instrumentality in such damage, shall promptly give a full report thereof to the Port giving the date and hour the damage occurred, the name and address, or if unknown, a description of witnesses and other persons, vessels or instrumentalities involved in the damage, as well as all other pertinent facts and information that may be available. It shall be unlawful for any person to refuse, neglect or fail to make or give any such report in the form and manner aforesaid, and in addition to the general penalties prescribed in this tariff, any such person who so refuses, neglects or fails, may be refused the use of any wharf or other facility until the Port has been fully reimbursed for any damage.

### DISCHARGING OR DUMPING IN PORT WATERS:

It is unlawful for any person, industry, firm, association, corporation, vessel, or any other entity, to discharge, pump into, dump, or in any way or manner allow or cause oil, other pollutants or any discharge to escape into the waters of the Port of Redwood City. No substance or object that will sink or form an obstruction to navigation or become a nuisance shall be deposited into or upon the waters of the Port of Redwood City.

### **BILLING INSTRUCTIONS: PLEASE FILL OUT ALL SPACES, IF NOT APPLICABLE THEN NOTE "N/A"**

LINE HANDLERS:	FOR ACCOUNT OF:	
DOCKAGE:	FOR ACCOUNT OF:	
WHARFAGE:	FOR ACCOUNT OF:	
FACILITY USAGE:	FOR ACCOUNT OF:	
FRESH WATER:	FOR ACCOUNT OF:	
OTHER(S):	FOR ACCOUNT OF:	
APPLICANT SIGNATURE:		
APPLICANT PRINT NAME:		
TITLE:		DATE:
<b>PORT OF REDWOOD CITY APPROVAL</b>		
PORT OPERATIONS MANAGER:		DATE RECEIVED:
		BERTH ASSIGNED: